**Data Subject Access Request**

This form, set up within the framework of the General Regulations for Data Protection (GDPR), allows you to exercise your rights on your personal data being processed by Celltrion Healthcare.

This document must be signed and send back to this following address :

**Privacy Praxis SRL
Chaussée de Louvain 498, c5
1380 Lasne
Belgium**

or by mail to this address: DPO.CTHC@celltrionhc.com.

1. **SUBJECT DETAILS :**

**Second Name : First Name :**

**Adress : Phone Number :**

**Date of birth : Nationality  :**

1. **I LODGE A REQUEST FOR:**
* Myself ;
* A third party that I legally represent as guardian; attorney ; provisional administrator; others (circle)
1. **RIGHT(S) INVOKED :**
* **Right of Access**

You have the right to obtain from us confirmation as to whether or not your personal data are being processed, and, where that is the case, access to the personal data and information like the purposes of the processing the categories of personal data concerned; the retention period of each data

* **Right to object**

In some cases, you have the right to object the processing of your data. The right to object shall be substantiated by your specific case.

* **Right to rectification**

You have the right to obtain from Celltrion Healthcare without undue delay the rectification of your inaccurate personal data.

* **Right to erasure (Right to be forgotten)**

You have the right to obtain from Celltrion Healthcare the erasure of your personal data without undue delay and Celltrion Healthcare has the obligation to erase personal data without undue delay where one of the following grounds applies: 1) the personal data are no longer necessary in relation to the purposes for which they were collected or otherwise processed; 2) the data subject withdraws consent on which the processing is based and where there is no other legal ground for the processing 3) the data subject objects to the processing and there are no overriding legitimate grounds for the processing, or the data subject objects to the processing 4) the personal data have been unlawfully processed 5) the personal data have to be erased for compliance with a legal obligation in Union or Member State law to which the controller is subject 6) the personal data have been collected in relation to the offer of information society services referred to in Article 8(1).

* **Right to data portability**

In some cases, you have the right to receive your personal data provided to Celltrion Healthcare, in a structured, commonly used and machine-readable format and have the right to transmit those data to another controller without hindrance from Celltrion Healthcare to which the personal data have been provided.

* **Right to restriction of processing**

You have the right to obtain from the controller restriction of processing where one of the following applies: 1) the accuracy of the personal data is contested by the data subject, for a period enabling the controller to verify the accuracy of the personal data ; 2) the processing is unlawful and the data subject opposes the erasure of the personal data and requests the restriction of their use instead; 3) the controller no longer needs the personal data for the purposes of the processing, but they are required by the data subject for the establishment, exercise or defence of legal claims; 4) the data subject has objected to processing pursuant to [Article 21](https://gdpr-info.eu/art-21-gdpr/)(1) pending the verification whether the legitimate grounds of the controller override those of the data subject.

In order to help you even more, we would like to know the reasons for it :

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1. **PROOF OF IDENTITY**

☐ By checking this box, I undertake to communicate, in addition to this form, a copy of the front of my identity card so that Celltrion Healthcare is able to formally authenticate me.

☐ By checking this box, I give my consent for the collection and processing of the Personal Data provided in this form. The information collected from this form allows the processing of your request and will only be kept if proof is compelling. They are recorded and transmitted to the departments concerned by your request.

1. **DPO DETAILS :**

By using this contact form intended for the exercise of your rights with regard to your personal data, your request will be communicated to the DPO. Its contact details are:

**Adress:**

Privacy Praxis SRL
Chaussée de Louvain 498, c5
1380 Lasne
Belgium

**Mail:**
DPO.CTHC@celltrionhc.com

**Date :** **Signature :**